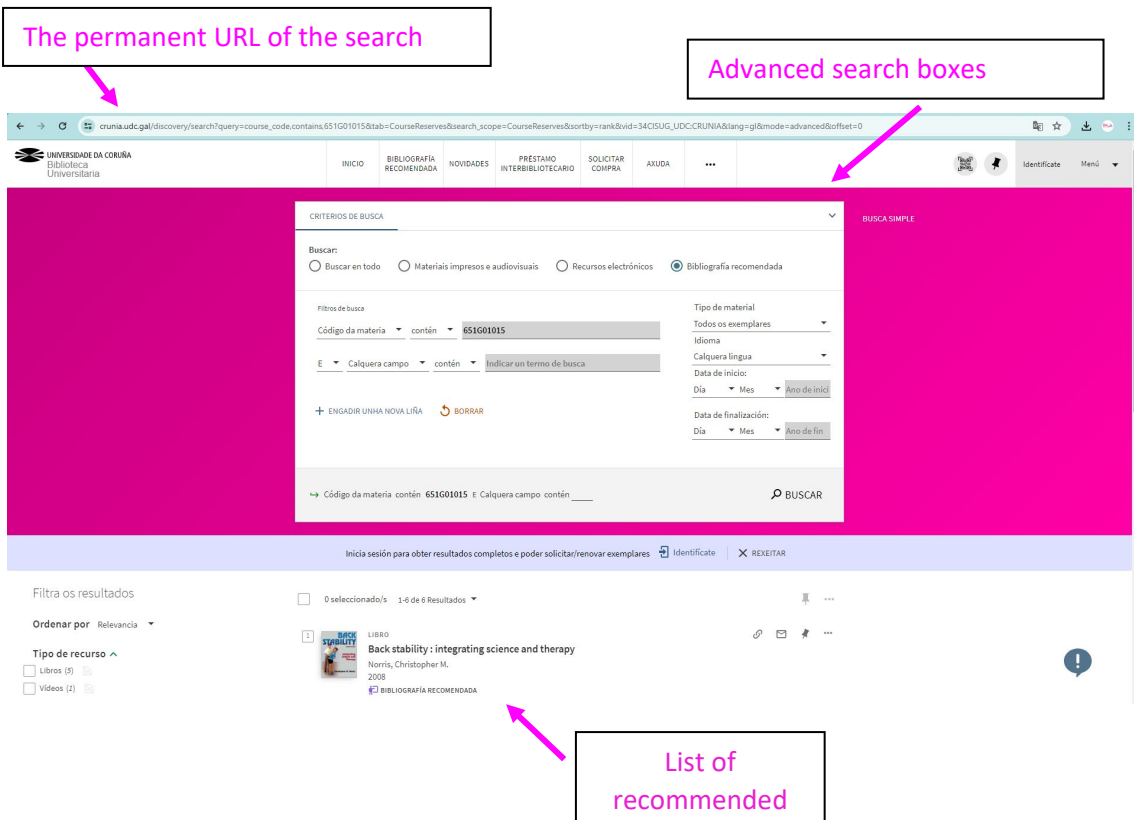


B. How to insert in documents or in the Virtual Campus permanent links to the list of recommended bibliography of a subject in *Crunia*?

First we have to locate the list of the recommended bibliography in Crunia that we are going to link to. For this we will follow the indications in the document [A\) How to search for the works of the recommended bibliography of a subject of study in the library's Crunia catalogue?](#)

Once on the screen of the list of the recommended bibliography we are looking for, we will see an image like the one below, where we can see three elements:

- The permanent URL of the search
- The boxes of the advanced search that we have just made
- The list of recommended titles

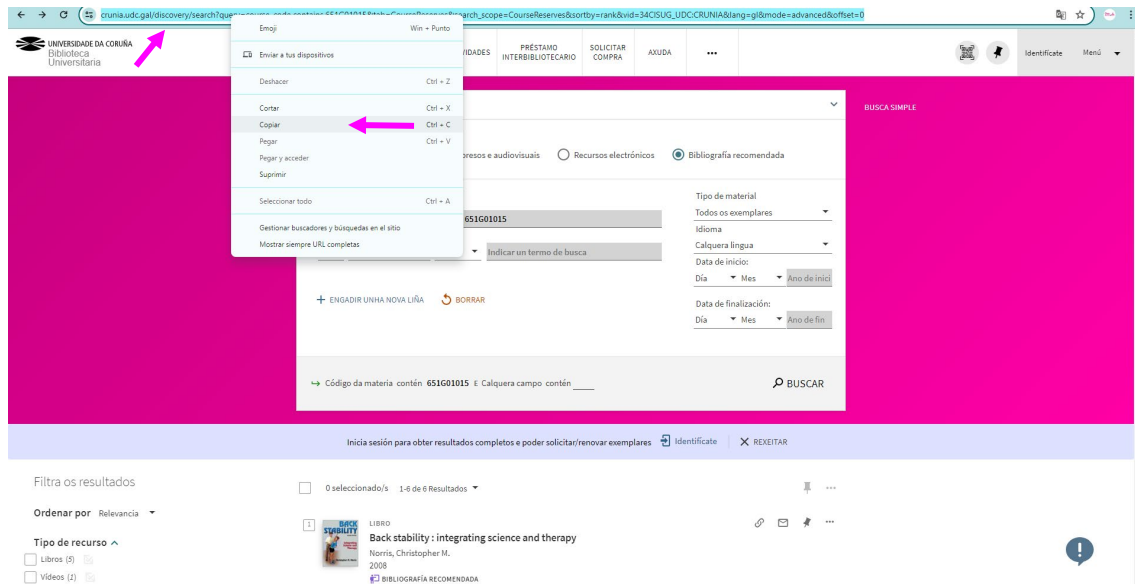


The screenshot shows the Crunia library search interface. The browser address bar displays the permanent URL of the search: `crunia.udc.gal/discovery/search?query=course_code.contains.651G01015&tab=CourseReserves&search_scope=CourseReserves&sortby=rank&vid=34CISUG_UIDC:CRUNIA&lang=gl&mode=advanced&offset=0`. The search criteria are set to "Bibliografía recomendada" (Recommended bibliography). The search filters include "Código da materia" (Subject code) set to "651G01015" and "Calquera campo" (Any field) set to "Indicar un termo de busca" (Indicate a search term). The search results are displayed below the search criteria, showing a list of recommended titles. The first result is "Back stability: integrating science and therapy" by Norris, Christopher M., published in 2009. The result is marked as "BIBLIOGRAFÍA RECOMENDADA".

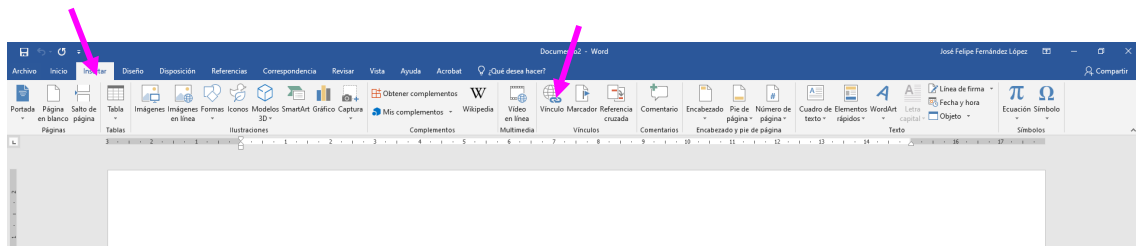
Annotations on the screenshot:

- The permanent URL of the search:** Points to the browser address bar.
- Advanced search boxes:** Points to the search criteria and filters section.
- List of recommended:** Points to the search results section.

Copy the URL to the *clipboard* by placing the cursor over the URL, clicking the right mouse button and, in the box that opens, selecting 'Copy'.



Once the URL has been copied to the clipboard, we can create a hyperlink with the *software* we are using to create the educational material document to be linked. For example in the Word word processor, we would select *Insert* and *Link*.



In the box that opens, cover the *Text* field with a title, paste the URL in the *Address* field and finally press *OK*.

